

MEMORANDUM

February 10th, 2022

AED Testing and Maintenance,

I have affixed below the proper testing and maintenance of our AED's that should only be completed every Monday and/or if the AED has a continuous "chirp" or "ring" noise. Due to a global demand and shortage confirmed by *Phillips, *Zoll and *LifePak manufacturers, we have taken this route to reduce battery and Pad consumption for the forceable future. *NOTE please do not remove and reinsert batteries as part of your self test. This will increasingly drain battery levels very quickly. Should any of the AED require immediate attention, please notify myself or any Supervisors at your earliest convenience.

How to check your Philips HeartStart OnSite Defibrillator



1. Check the status indicator on your AED to make sure that it is blinking green.

The status indicator can be found above the green power button on your AED. As long as the status indicator is blinking green then the AED has passed its self-test and is ready for use.

If the status light is off, the OnSite is not chirping, and the blue i-button is not flashing then either the battery is not inserted, the battery is dead, or the AED needs repair. If the status light indicates a solid

green, then the OnSite is currently performing a self-test or is in use. If the status indicator is off, the blue i-button is flashing, and is emitting single chirps, then an error has occurred, and you should press the i-button for information.



2. Check the date on your pads.

The use before date on the pads currently inserted into the AED should be easy to spot beneath the clear cover of the OnSite. If you have any spare pads, then the use before date can be found on the sticker placed on the front of the package. If either of these dates has expired, please contact Stefan and/or Supervisors.



3. Check the date on your battery.

Check the date that the battery was installed or mark the date on it with a sharpie when you install a new battery. The "Install Before Date" is not an expiration date. The battery will provide four years of use from the date it is installed. Typically, the "Install Before Date" is five and a half years from the date the battery was made.